



This project is funded
by the European Union



Energy Efficiency Compliant Products 2019 - EEPLIANT3 [GA: 832558]

WP9 meeting - Kick-off Meeting

Venue: On-line meeting

Date & Time: May 27 & 28, 2020 (and more!)

AGENDA

May 27th, 2020 - Day 1

| Timing | SUBJECT |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9h30 | Opening of the meeting - <i>Kyriakos Papazoglou, Prosafe</i> |
| 9h40 | Welcome introduction - <i>Carl Huijbregts, ILT - WP9 leader</i> |
| 9h50 | Round the table to introduce ourselves - <i>Participant (3' each)</i> : introduction, personal COVID-19 situation, experience and expectations from joining this work-package |
| 10h15 | EEPLIANT3 WP9 Work programme - <i>Sophie Attali, Prosafe - WP9 Facilitator</i> Discussion on WP9 approach and deliverables |
| 11h00 | Coffee break |
| 11h15 | Discussion on WP9 approach and deliverables - continued |
| 11h45 | Short presentation of the regulations covered in WP9: Ecodesign, Energy labelling, On-line labelling - <i>Carl, Emma Olsonn - STEM, Sophie</i> |
| 12h15 | Lunch break |
| 13h00 | Focus of the project: results from the survey - <i>Carl</i> Exchanging experiences, knowledge about the product types What are WP9 needs: market data, check lists, spread-sheets, standards... |
| 15h30 | End Day 1. |

May 28th, 2020 - Day 2

| Timing | SUBJECT |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9h30 | Opening of the meeting |
| 9h35 | Admin and logistics in short (contract amendment, Wikispace,...) - <i>Kyriakos</i> |
| 9h50 | Questions and remarks after Day 1 Assigning subtasks Agreeing on WP9 time line |
| 11h00 | Coffee break |
| 11h15 | Stakeholders: making a list of stakeholders to interview Making a list of questions we want to ask Defining subgroups to conduct the interviews |
| 12h00 | Next meetings (see below) Wrap-up and closing remarks |
| 12h30 | End of day 2. |

June 22nd, 2020 - Day 3

| Timing | SUBJECT |
|--------|--------------------------------------------------------|
| tbd | Chose the product subcategory/ies WP9 wants to work on |
| tbd | How to implement product screening |

September tbd, 2020 - Day 4

| Timing | SUBJECT |
|--------|------------------------------------------------------------------------|
| tbd | Discuss progress on technical documentation and spread-sheet templates |